



EXHIBITOR ORDER FORM

COMPANY NAME:		SHOW NAME:			
BILLING NAME:		EXHIBIT DATES:			
BILLING ADDRESS:		CITY, STATE & ZIP:			
CONTACT NAME:		TELEPHONE #:			
EMAIL ADDRESS:		FAX #:			
CC # :		EXPIRATION DATE:			
SIGNATURE:		SET UP DATE AND TIME:			
		BREAKDOWN DATE AND TIME:			
HIGH SPEED INTERNET ACCESS		DAILY RATE	QTY	DAYS	TOTAL
WIRELESS INTERNET ACCESS		\$100 PER DAY			
WIRED HIGH SPEED INTERNET ACCESS		\$150 PER DAY			
ELECTRICAL		DAILY RATE	QTY	DAYS	TOTAL
110 VOLT / 10 AMP STANDARD OUTLET (ONE PLUG-IN)		\$75 PER DAY			
220 VOLT / 20 AMP STANDARD OUTLET (ONE PLUG-IN)		\$150 PER DAY			

Electrical service requests must be received by the Catering Department at least (14) days prior to your conference. Order form must be completed in its entirety and accompanied by a check or credit card number to become final. **Note:** We cannot guarantee service on late requests. There will be (without exception), a \$50.00 service charge on all late requests, in addition to normal charges. Day of show requests will be charged at an additional \$100.00 for service.

Special Notice: (Limited Supplies – First Come, First Serve)

- Any power requirements other than those specified on this sheet, must be discussed with your Catering Manager
- The Hotel is not responsible for damage to equipment due to variations in voltage caused by public service
- The Hotel will not hook up improperly wired equipment
- All metal raceways, metal lighting fixtures, metal housings of electrical powered equipment shall be grounded
- Flexible cords and cables less than #14 gauge wire shall not be permitted
- The use of lamp cord, cube taps or similar devices is not permitted
- No spring type-clamp spot fixtures or holders will be allowed. Only fixtures of screw-in type clamps will be allowed with #14-3 wire S.J. cord

Return to: **Myrtle Beach Marriott Resort at Grande Dunes**
 Catering Department
 8400 Costa Verde Drive
 Myrtle Beach, SC 29572
 Fax (843) 692-3700
 Attention: Catering Department

All shipments should be addressed as follows:
 Myrtle Beach Marriott Resort at Grande Dunes
 8400 Costa Verde Drive
 Myrtle Beach, SC 29572
 Attention: Catering Department
 Hold For: Receiver's Name/Group Name

Estimated Shipping and Receiving Charges

1-25#	\$7.00	\$5.00	\$5.00
26-50#	\$15.00	\$10.00	\$10.00
51# and over	\$25.00 & up	\$15.00 & up	\$15.00 & up
Display Cases	\$35.00	\$20.00	\$20.00
Pallets 1/2 under 36"	\$100.00	\$75.00	\$75.00
Pallets Full	\$150.00	\$100.00	\$100.00
Crates under 150#	\$100.00	\$75.00	\$75.00
Crates over 151#	\$150.00	\$100.00	\$100.00